

ABERDEEN CITY COUNCIL

COMMITTEE	Enterprise, Strategic Planning & Infrastructure
DATE	04 September 2014
DIRECTOR	Gordon McIntosh
TITLE OF REPORT	Allocation of Funding For Non Adopted Roads
REPORT NUMBER	EPI/14/207
CHECKLIST RECEIVED	YES

1 PURPOSE OF THE REPORT

The Finance, Policy and Resources Committee of the 6th May 2014 recognising the problem for the frontagers of unadopted roads allocated £100,000 for use.

This report seeks members' approval of a procedure for dealing with the allocation and consideration of bids for this funding.

2 RECOMMENDATIONS

It is recommended that the Committee approve the procedure for the allocation of these funds as set out in this report.

3. FINANCIAL IMPLICATIONS

Finance, Policy and Resource Committee of 6th May 2014 allocated £100,000 for upgrading of Unadopted Roads with contributions from the Council to be to a maximum of 50% of the cost of the surfacing of the road by the frontagers.

4. OTHER IMPLICATIONS

Aberdeen-the Smarter City

We will embrace the distinctive pride the people of Aberdeen take in their city and work with them to enhance the sense of well-being here, building strong communities which look out for, and look after one another.

We will promote Aberdeen as a great place to live, bring up a family, do business and visit.

Single Outcome Agreement - National Outcomes: 1, 5, 10, 12, 13, 14.

This report has no direct implications in relation to Equalities & Human Rights Impact Assessment.

The Council needs to be seen to be transparent in dealing with the allocation of this fund, by having a procedure in place both applicants and officers will be aware of how and where the money can be allocated

5 BACKGROUND ISSUES

There are many unadopted roads across the city which should be maintained by the frontagers, in many cases due to lack of maintenance over the years these roads are no longer fit for purpose. The Finance, Policy and Resources Committee recognising the problem for the frontagers of these roads allocated £100,000 to be ring-fenced for use.

6 REPORT

6.1 In order to be fair and transparent as to how any bids are assessed it is important to establish a clear set of eligibility criteria, what information is required from bidders and in what timescale officers will assess bids.

At this stage it is considered important to establish a clear set of criteria that not only allow the management of the process to deal with bids for the currently allocated funds but would be suitable for dealing with bids in the future should further funding become available. The scoring methodology is set out in Appendix 1.

6.2 It is also important to have clarity around the expectations of frontagers and what is eligible for funding. Basic requirements are as follows:

- The Council's responsibility for providing funds towards the upgrading of an unadopted roads remains conditional on adequate maintenance having being undertaken by frontagers in all other aspects of its maintenance such as the foundation of the road, drainage, kerbs etc. The Council will not contribute to any costs associated with addressing any of the items listed above
- Owners/frontagers will be required to provide a letter of commitment from all frontagers, or their representatives, that the estimated cost of their apportionment would be met and that this monies will be secured prior to the scheme being considered for any budget allocation.
- Owners/frontagers to be required to provide payment of their share of costs within eight weeks of a letter of notification having been sent out by the council.

6.3 Future Maintenance Responsibilities

If the road, other than in cases where the frontagers are only commercial in nature, once works have been completed complies with adoptable standards it

will be added to the list of public roads, (i.e. thereafter wholly maintained by Aberdeen City Council).

Where frontagers are predominately commercial the road must be made up to adoptable standards for both layout and construction in order for the Council to take on responsibility for future maintenance as a public road.

6.4 Bidding Timescales

It is proposed that there be two fixed dates for submission of bids while funding is available. These would be 30 June and 31 December in any year. All bids up to these dates would be considered and monies allocated on the basis of the available funding and requests. In the event that the available funding at any point is insufficient to cover all of the requests the scoring will be used with the highest scores receiving monies first.

APPENDIX 1

Criteria and Scoring Matrix for Assessing Bids

CRITERIA	SCORE
<i>LOCATION</i>	
Owners/frontagers of residential road only	5
Owners/frontagers mix of uses including residential, commercial	4
Owners of frontages mainly related to charitable or religious activities	3
Properties where educational, recreational or welfare activities are significantly associated with the properties in question	3
Private owners/frontagers of domestic frontages on incomplete housing estate roads in respect of which the developer had gone into liquidation or could not be traced (these matters to be confirmed by the Director of Finance in each instance) and where there was not apparent possibility of the developer completing outstanding roadworks or recovering costs from any financial bond in place	2
Owners/frontagers commercial uses only	1
<i>ROAD TYPE</i>	
Private Through Roads which are used predominantly by non-frontagers and serve as an access between two public roads.	5
Private roads which are the sole or principal means of access for frontagers	3
<i>TRAFFIC VOLUMES</i>	
Traffic Volumes of more than 1000 vehicles/day	5
Traffic Volumes of less than 1000 vehicles/day but greater than 300 vehicles/day	3
Traffic volumes of less than 300 vehicles/day	1
<i>FUNDING LEVEL SOUGHT</i>	
Up to 20% of costs	5
Between 20% and 30%	4
Between 30% and 40%	3
Between 40% and 50%	2